

State of Maryland Commission on Civil Rights
Commission Meeting
July 9, 2013 – 10am
MINUTES

Commissioners Present: Shawn M. Wright, Esq.; Norman Gelman; Gina McKnight-Smith, Pharm D, MBA

Present via conference call: Robert L. Baum, Esq.; Laura Esquivel; Gary Norman, Esq.; Naima Said, Esq.

Management Present: J. Neil Bell, Executive Director; Cleveland Horton, Deputy Director; Nicolette Young, Assistant Director; Glendora C. Hughes, General Counsel

Staff Present: S. Spencer Dove, Executive Associate

ITEM	SUMMARY	ACTION
Call to Order	Meeting called to order 10:03am.	No Action.
Approval of Minutes	May & June, 2013, Minutes reviewed jointly.	May & June, 2013, Minutes Approved.
Chairperson's Report	No August meeting; September Commission meeting mandatory; during the month of August Commissioners will review Strategic Plan and submit comments. Discussion ensued about keeping the comments interactive as a body, even remotely. Chair not inclined to conduct phone conference for comments – feels it is best to have in-person meeting. Strategic Plan due to Chair by July 31, 2013.	No Action.
Executive Director's Report	Just finished Fiscal Year 2013. Beginning Annual Report. Just had highest year in history – highest remedy with smallest staff. Finances are in excellent working order. Legal is doing a great job despite staffing setbacks. Look to Legal Report later on details of one of the most important victories MCCR has had in a while. All in all, MCCR has had a record year.	No Action.
Deputy Director's Report	Report is revamped so that it is detailed thoroughly with all of the aspects of Case Processing. Since this is a new format, the report will continue to grow every month. It will show figures by both month and year-to-date.	No Action.

**State of Maryland Commission on Civil Rights
Commission Meeting
July 9, 2013 – 10am
MINUTES**

Deputy Director's Report (continued)	Issues discussed regarding remedies for Public Accommodations and Commercial Non-Discrimination. Conversation will resume at a later time.	No Action.
Assistant Director's Report	August 1, 2013, is the deadline to spend all of the FY2013 funding. Just some outstanding bills and debts remain, MCCR should meet deadline. Two staff resignations and one staff retirement. Six people have joined MCCR since May 15, 2013. There have been rough patches but MCCR is on the right path fiscally, and doing a great job working with current resources.	No Action.
General Counsel's Report	Reviewed cases, gave extensive breakdown of Scarlett case. Spoke about legislation being brainstormed for next Legislative Session.	No Action.
Old Business	Calendar for the Commissioners about meetings, conferences, other items of interest discussed about being placed on internal Commissioners web page.	No Action.
New Business	Mandatory in-person attendance at September, 2013, meeting for all Commissioners.	No Action.
Adjournment	Motion to adjourn and seconded at 12:10pm.	Meeting Adjourned.